**Action minutes**

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| **Date of meeting** | **26/04/2017** | **Time** | **10:00** |
| **Location** | **St Brycedale** | **Minute taker** | **Callum Wilson** |
| **Present** | | **All** | |
| **Apologies** | | **N/A** | |
|  | | | |
| **Item** | **Discussion/action** | **Team member** | **Timescale** |
| 1. Progress Update | Get update and review progress made. Design document complete + structure chart and wireframe. | Callum |  |
| 1. Decide on initial design. | Decided on Rebeca’s mock-up. Photoshop of main page uploaded. | All |  |
| 1. Assign roles for dev | Assign the roles for the first stage of the development. Will test and alter as necessary following the prototype model. | Scott |  |
| 1. Create Pseudocode | Write pseudocode so can get started on dev. Pseudocode for Java. | Scott and Dominic |  |
| 1. Set date and time for next meeting | Agreed on two weeks 10/05/2017 |  |  |